

Beaver Road Primary School

Welcome to Beaver Road Primary School.

In the interests of safeguarding children, would you please provide identification to our school reception staff.

The Headteacher's name is David How. He is also the Child Protection Teacher.

The Deputy Headteacher and Assistant Headteacher for Foundation Stage and Key Stage 1 is Julie Mellish.

The Assistant Headteacher for KS 2 is Paul Anderson.

The School Business Manager (for signing your form) is Linda Melia.

There are 3 teachers in each Year Group. They will advise you on:

- Times for break
- Any special events in School e.g. assemblies, concerts
- Work for the Class
- Procedures for start/close of the School day and lunchtimes

Every child in this School is expected to do their very best at all times; to respect themselves, each other and the School's property.

Consequently we do not need many rules.

Our children's behaviour is of a high standard.

However if you are finding any child's behaviour unacceptable or have concerns about any child contact a senior member of the staff immediately.

The Quiet Hand Signal (please ask about this) is used to gain class attention prior to you speaking to them.

When leading a class along corridors please keep to the left. Children should be in single file - boy, girl, boy, girl ...

The children will enjoy your teaching. We hope you enjoy your time with them too.

Please make sure you mark any work that you have set.

The staffroom is for your use. Tea and coffee are available.

If you require a midday meal please call in at the School Dining Room and speak to Sandra Butler the Catering Supervisor.

Please tell us of any improvements you think we could make to our arrangements for supply staff.

David How
Headteacher

Quick read information for supply staff