

Beaver Road Primary School

Assistant Headteacher Salary

Leadership Pay Scale from Point 2 (Sept. 2009) £37 536 to Point 6 (Sept. 2009)
£41 426

Line of responsibility

The Assistant Headteacher is directly responsible to the Headteacher and Deputy Headteacher.

Line management

The AHT will lead and manage a designated team of staff assigned to a Phase (in this instance R and Y1 or Y2 and Y3)

Job content

Strategic purpose

- The AHT will, in collaboration with the other members of the School Leadership Team be responsible for the Enjoyment and Achievement aspect of Every Child Matters across the School, and specifically responsible for that aspect in their designated Phase.
- The AHT will have a substantial role, through their membership of the School Leadership Team, in shaping the strategic future of the School.

Leadership role

- The AHT will lead a team of staff assigned to a Phase

Operational responsibilities

- The AHT will be responsible for ensuring the School's policies and framework for the curriculum are successfully implemented across the Phase
- The AHT will be responsible for ensuring that the curriculum, teaching, learning and the organisation of resources to support teaching and learning in the Phase, are continuously and collaboratively monitored, evaluated and reviewed and improvements are discussed, developed and sustained
- The AHT will be responsible for the Performance Management of staff in their Phase
- The AHT will be a key member of the Phase teaching team as a Class teacher
- The AHT may be required in the absence or otherwise of other SLT members to manage the School for a specific time.

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Conditions of employment

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The postholder is required to support and encourage the School's ethos and its objectives, policies and procedures as agreed by the Governing Body.

The AHT will be subject to all relevant statutory requirements as detailed in the most recent School Teachers Pay and Conditions Document.

In particular, attention is drawn to the requirement that, *'Teachers with leadership and management responsibilities are entitled, as far as is reasonably practical, to a reasonable allocation of time within school sessions to support the discharge of their responsibilities'*.

In addition, 'an assistant headteacher shall be entitled to reasonable periods of PPA time to enable him/her to discharge his/her duties. This shall amount to not less than 10% of the assistant headteacher's timetabled teaching time'.

The postholder may be required to perform any other reasonable tasks after consultation.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification at any time after consultation with the postholder.

All staff participate in the School's performance management scheme.