

Asthma

| Date | Review Date | Coordinator | Nominated Governor |
|--------------|--------------|-------------|--------------------|
| January 2016 | January 2017 | Headteacher | Staff Governor |

- Health and Safety at Work, etc Act 1974
- Workplace (Health, Safety and Welfare) Regulations 1992
- Schools Standards and Framework Act 1998
- Education (School Premises) Regulations 1999
- Management of Health and Safety at Work Regulations 1999
- Special Educational Needs and Disability Act 2001
- Health and Safety (Miscellaneous Amendments) Regulations 2002
- Equality Act 2010
- School Premises (England) Regulations 2012
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013

The following organisations are also related to this policy:

- www.asthma.org.uk
- www.nhs.uk

We understand that asthma, which particularly affects children, causes the airways in the lungs to narrow making it difficult to breathe. Sudden narrowing produces what is usually called an attack of asthma.

We have a duty to ensure that we are prepared to assist in the management and control of this widespread, serious but controllable condition among children.

We will endeavour to create a school environment that is favourable to all asthma sufferers. We will encourage those children who suffer with asthma to fully participate in all aspects of this school.

We will ensure that all school personnel are fully trained in dealing with a person having an asthma attack and that asthma inhalers are readily accessible at all times.

We wish to work closely with the School Council and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

Beaver Road Primary School

We as a school community have a commitment to promote equality. Therefore, an equality impact assessment has been undertaken and we believe this policy is in line with the Equality Act 2010.

We believe it is essential that this policy clearly identifies and outlines the roles and responsibilities of all those involved in the procedures and arrangements that is connected with this policy.

Aims

- To encourage and help children with asthma to participate fully in all aspects of school life.
- To ensure that the school environment is favourable to all asthma sufferers.
- To work with other schools to share good practice in order to improve this policy.

Responsibility for the Policy and Procedure

Role of the Governing Body

The Governing Body has:

- appointed a member of staff to be responsible for Health and Safety;
- delegated powers and responsibilities to the Headteacher to ensure all school personnel and stakeholders are aware of and comply with this policy;
- responsibility for ensuring that the school complies with all equalities legislation;
- nominated a designated Equalities governor to ensure that appropriate action will be taken to deal with all prejudice related incidents or incidents which are a breach of this policy;
- responsibility for ensuring funding is in place to support this policy;
- responsibility for ensuring this policy and all policies are maintained and updated regularly;
- responsibility for ensuring all policies are made available to parents;
- the responsibility of involving the School Council in the development, approval, implementation and review of this policy;
- nominated a link governor to visit the School regularly, to liaise with the Headteacher and the coordinator and to report back to the Governing Body;
- responsibility for the effective implementation, monitoring and evaluation of this policy

Role of the Headteacher

The Headteacher will:

- ensure all School personnel, pupils and parents are aware of and comply with this policy;
- work closely with the link governor and coordinator;
- provide leadership and vision in respect of equality;
- provide guidance, support and training to all staff;
- monitor the effectiveness of this policy;
- annually report to the Governing Body on the success and development of this policy

Role of the Coordinator (Headteacher)

The coordinator will:

- lead the development of this policy throughout the School;
- work closely with the Headteacher and the nominated governor;
- ensure school pets are housed away from the classroom;
- ensure certain chemicals used in science and art which are potential triggers for pupils with asthma are not used;
- ensure a record of each child's medication will be readily available to those responsible for each child;
- insist the National Asthma Campaign's school card must be filled in by a doctor for all pupils suffering from asthma;
- ensure that children have a spare inhaler in school which is clearly marked with the child's name and kept in an agreed safe place for easy access;
- ensure inhalers will always be taken on all educational visits and residential visits;
- provide guidance and support to all staff;
- provide training for all staff on induction and when the need arises;
- keep up to date with new developments and resources;
- review and monitor;
- annually report to the Governing Body

Role of the Nominated Governor

The Nominated Governor will:

- work closely with the Headteacher;
- ensure this policy and other linked policies are up to date;
- ensure that everyone connected with the school is aware of this policy;
- attend training related to this policy;
- report to the Governing Body every term;
- annually report to the Governing Body on the success and development of this policy

Role of School Personnel

School personnel will:

-
- comply with this policy;
- be aware of the School register of pupils who suffer from asthma;
- will inform parent/carers if their child:
 - has had an asthma attack;
 - is using more reliever inhaler than they usually would;
 - is falling behind with their work because of asthma
- inform parents/carers if they think their child shows the symptoms of asthma;
- undertake the appropriate training on how to deal with a pupil's asthma attack
- implement the School's equalities policy and schemes;
- report and deal with all incidents of discrimination;
- attend appropriate training sessions on equality;
- report any concerns they have on any aspect of the School community

Role of Pupils

Pupils will:

- comply with all aspects of this policy;
- know the location of their inhaler;
- be able to administer their own inhaler;
- remind School personnel that their inhaler must accompany them on all educational and residential visits;
- listen carefully to all instructions given by the teacher;
- ask for further help if they do not understand;
- treat others, their work and equipment with respect;
- support the School's expectations of good behaviour to ensure the smooth running of the School;
- liaise with the School Council;
- take part in questionnaires and surveys

Role of the School Council

The School Council will be involved in:

- determining this policy with the Governing Body;
- discussing improvements to this policy during the School year;
- organise surveys to gauge the thoughts of all pupils;
- reviewing the effectiveness of this policy with the Governing Body

Role of Parents

Parents will:

-
- be made aware of this policy;
- inform the School of their child's asthma;
- provide the School with an annual updated asthma card outlining the dosage and the frequency of use of their child's medication;
- provide a spare inhaler to be kept in School;
- support the School's expectations of good behaviour to ensure smooth running of the School;
- be asked to take part periodic surveys conducted by the School

Raising Awareness of this Policy

We will raise awareness of this policy via:

- the School website
- meetings with parents such as introductory, transition, parent-teacher consultations and periodic curriculum workshops
- School events
- meetings with School personnel
- communications with home such as newsletters
- reports such as reports to the Governing Body
- information displays

Training

All school personnel:

- have equal chances of training, career development and promotion
- receive training related to this policy on induction which specifically covers:
 -
 -
 - information about asthma safe use and storage of medications administering medication related to asthma ○ dealing with emergencies related to asthma

- receive periodic training so that they are kept up to date with new information
- receive equal opportunities training on induction

Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation

School Policy for Asthma

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This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this School.

Monitoring the Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the nominated governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement. (See Policy Evaluation)

Linked Policies

| | | |
|-------------------------|--------------------------------------|---|
| ▪ Health & Safety | ▪ Health & Safety - Responsibilities | ▪ Reporting of Injuries, Diseases and Dangerous Occurrences |
| ▪ Risk Assessment | ▪ Medical & First Aid | ▪ Accidents and Emergencies |
| ▪ Workplace Environment | ▪ Premises Manager | ▪ |

| | | | |
|--------------------------|--|-------|--|
| Headteacher: | | Date: | |
| Chair of Governing Body: | | Date: | |

Beaver Road Primary School

Initial Equality Impact Assessment

Please complete an initial equality impact assessment once this policy has been customised to suit your purposes.

| Policy Title | The aim(s) of this policy | Existing policy (✓) | New/Proposed Policy (✓) | Updated Policy |
|---------------|--|---------------------|-------------------------|----------------|
| Asthma | <input type="checkbox"/> To encourage and help children with asthma to participate fully in all aspects of School life. <input type="checkbox"/> To ensure that the School environment is favourable to all asthma sufferers. | | ✓ | |

| affects or is likely | School Personnel | Parents/carers | Governors | School Volunteers | School Visitors | Wider School C |
|----------------------|------------------|----------------|-----------|-------------------|-----------------|----------------|
| | | | | | | |

| following the school | Equality Groups | | | | | | | | | | Conc |
|---|-----------------|-----|------------|--------|-----------------|------------------------|------|--------------------|--------------------|--------------------|-----------|
| ✓) | Y | Age | Disability | Gender | Gender identity | Pregnancy or maternity | Race | Religion or belief | Sexual orientation | Sexual orientation | Undertak |
| | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| could y have any of ing? | | | | | | | | | | | No EIA if |
| | | | NS | Y | NS | Y | NS | Y | NS | Y | No EIA if |
| | | ✓ | N | NS | Y | NS | Y | NS | Y | NS | No EIA if |
| | | N | NS | Y | NS | Y | NS | Y | NS | Y | No EIA if |
| could y help equality the ? | Y | N | NS | Y | N | NS | Y | N | NS | Y | Y |
| | ✓ | | | ✓ | | | ✓ | | | ✓ | Yes |

| Impact from diversity have a impact | ✓ | Age | Disability | Gender | Gender identity | Pregnancy or maternity | Race | Religion or belief | Sexual orientation | Undertaken EIA if there is 'no' or 'sure' |
|-------------------------------------|---|-----|------------|--------|-----------------|------------------------|------|--------------------|--------------------|---|
| Y | | NS | N | Y | NS | No | | | | |
| | | Y | NS | N | Y | | | | | |
| | | N | Y | NS | N | | | | | |
| | | NS | N | Y | NS | | | | | |
| | | Y | NS | N | Yes | | | | | |

School Policy for Asthma

available from the school office
available from the school website
I Council involved with policy development
holders take part in questionnaires and surveys

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| ociated training in place | | | | |
| ined procedures complied with | | | | |
| olicies in place and up to date | | | | |
| ated policies in place and up to date | | | | |
| ment outlining the overall effectiveness of this policy | | | | |

School Policy for Asthma

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