



0161 445 9337

admin@brps.net

www.beaverroad.org.uk

@BeaverRoad\_Pri

# BEAVER ROAD M20

Beaver Road Primary School  
Beaver Road  
Didsbury  
Manchester  
M20 6SX

Friday 5<sup>th</sup> March 2021

Dear Parents and Carers,

We are really looking forward to welcoming all the children back into school on Monday. This letter is to explain more of the whole school details and arrangements you need to be aware of and must adhere to when your children return to school.



As I am sure you will appreciate, there has been an immense amount of planning and preparation in order to ensure our school environment is as safe as possible for all children and staff to return in the context of COVID-19, and that we meet all the many new guidelines in place. In order to minimise risk to children and staff, these guidelines will be strictly implemented and unfortunately, we will not be able to work in the flexible way we would like to. We hope you understand that these procedures are not to make things difficult for anyone. They are to keep the children and staff as safe as possible.

## Class Organisation and drop off/collection arrangements for all children

Children will all return to their year group class and will be in full class 'bubbles', in order to minimise contact between individuals and maintain social distancing. Wherever necessary however, these class 'bubbles' may mix with their year group 'bubble' to ensure the full curriculum is available.

The table below clarifies the details that apply to your child. Please note;

- For health and safety reasons, you must stay within your allocated times.
- In order to keep the number of adults on site to a minimum, please ensure that only one parent or carer brings your child to school and collects them.
- We ask that you do not arrive early to school and ensure you leave the premises as soon as you have dropped off/collected your children, so there is no waiting on the playground at any time.

- We request that you wear a face covering and social distance with other parents and carers while you are on school premises at all times.
- We also ask that you do not allow your children to play on any of the outdoor equipment at the beginning or end of the day. This is because the outdoor equipment is strictly allocated to different classes and year groups each week to use, so it is important that other children are not touching and using it during the week.

The school offices will be closed to all parents and carers and the door will not be opened if you are late to school or turn up without an appointment. If you need to contact the school office at any time, please phone or email. If you are late for school and miss your allocated entry time, your child will not be able to enter school with another year group bubble. Please find Mrs Bryne, Mr Davenport, Miss Smith or myself, where one of us will be at the front of each school to discuss your child's late entry arrangements.

### First School Arrangements

All the flooring works are now completed at the First School, which is just in time for our full reopening. We are delighted with the excellent condition of all the classrooms now they have safe/new flooring and have been redecorated. This hopefully also means that the entrances will remain the same as listed below for the rest of this year.

	Class	Time		Entrance
		Drop off	Pick up	
Nursery	Free Runners	9:00am-9:10am	3:20pm-3:30pm	Nursery classroom door- Labelled Entrance H
	Story Weavers	9:00am-9:10am	3:20pm-3:30pm	Nursery classroom door- Labelled Entrance H
	Peacemakers	8:50am-9:00am	3:10pm-3:20pm	Nursery classroom door- Labelled Entrance H
Reception	Lion	8:50am-9:00am	3:20pm-3:30pm	Reception Class entrance next to low green fence (please enter from low green gate at the back of the dining room)- Labelled Entrance F
	Monkey	9:00am-9:10am	3:30pm-3:40pm	Reception Class blue door entrance (please enter from astroturf at Nursery side of the school)- Labelled Entrance F
	Tigers	8:50am-9:00am	3:20pm-3:30pm	First school main front door entrance- Main Entrance
	Giraffe	8:50am-9:00am	3:20pm-3:30pm	Reception Class blue door entrance (please enter from astroturf at Nursery side of the school)- Labelled Entrance G
	Elephant	9:00am-9:10am	3:30pm-3:40pm	Reception Class entrance next to low green fence (please enter from low green gate at the back of the dining room)- Labelled Entrance F
Year 1	1OB	9:00am-9:10am	3:30pm-3:40pm	Year 1 front entrance Labelled Entrance A

	<b>1W</b>	8:50am-9:00am	3:20pm-3:30pm	KS1 playgroup, Year 1 side entrance (old Reception entrance near outside toilet block)- Labelled Entrance B
	<b>1C</b>	8:50am-9:00am	3:20pm-3:30pm	Small astroturf games area, Year 1 side entrance near outside toilet block – Labelled Entrance C
	<b>1R</b>	9:00am-9:10am	3:30pm-3:40pm	KS 1 playgroup, Year 1 side entrance (old Reception entrance near outside toilet block)- Labelled Entrance B
	<b>1B</b>	8:50am-9:00am	3:20pm-3:30pm	Year 1 front entrance- Labelled Entrance A
<b>Year 2</b>	<b>2D</b>	9:00am-9:10am	3:30pm-3:40pm	Small astroturf games area, Year 2 side (between KS1 Playgroup and Year 3 playground)- Labelled Entrance D
	<b>2J</b>	8:50am-9:00am	3:20pm-3:30pm	Back of school Year 2 entrance with ramp (Year 3 playground)- Labelled Entrance E
	<b>2HS</b>	9:00am-9:10am	3:30pm-3:40pm	Back of school Year 2 entrance with ramp (Year 3 playground)- Labelled Entrance E
	<b>2KL</b>	8:50am-9:00am	3:20pm-3:30pm	Small astroturf games area, Year 2 side (between KS1 Playgroup and Year 3 playground)- Labelled Entrance D
<b>Year 3</b>	<b>3W</b>	8:50am-9:00am	3:20pm-3:30pm	Year 3 Annex, Front entrance, Year 3 playground- Labelled Entrance J
	<b>3M</b>	8:50am-9:00am	3:20pm-3:30pm	Year 3 Annex, Back field entrance- Labelled Entrance K
	<b>3JB</b>	9:00am-9:10am	3:30pm-3:40pm	Year 3 Annex, Front entrance, Year 3 playground- Labelled Entrance J

#### Junior School Arrangements

	Class	Time		Entrance
		Drop off	Pick up	
<b>Year 4</b>	<b>4SM</b>	8:30am-8:40am	3:00pm-3:10pm	Front of school, large hall entrance
	<b>4M</b>	8:30am-8:40am	3:00pm-3:10pm	Front of school, large hall entrance
	<b>4W</b>	8:30am-8:40am	3:00pm-3:10pm	Front of school, large hall entrance
<b>Year 5</b>	<b>5R</b>	8:40am-8:50am	3:10pm-3:20pm	Junior playground, side entrance
	<b>5C</b>	8:40am-8:50am	3:10pm-3:20pm	Junior playground, side entrance
	<b>5NG</b>	8:40am-8:50am	3:10pm-3:20pm	Junior playground, side entrance
<b>Year 6</b>	<b>6T</b>	8:30am-8:40am	3:00pm-3:10pm	Junior playground, back entrance

	<b>6B</b>	8:30am-8:40am	3:00pm-3:10pm	Junior playground, back entrance
	<b>6H</b>	8:30am-8:40am	3:00pm-3:10pm	Junior playground, back entrance

At the Junior school, we kindly ask that all pupils and parents/carers use our one way system outside. Please enter the site using the pedestrian gate next to the medical centre. Please leave via the pedestrian gate next to the vehicle access road to school. We ask parents/carers not to pass through the green gates into the playground and that you say goodbye to your children at the front of the school.

### **School Uniform**

- We ask that all children attend school in full school uniform, except on the days that they will have P.E. Miss O'Brien will be sending a separate letter to clarify which days these are for your child. On these days, we ask the children to attend school in appropriate clothes for children participating in P.E.
- Please see our website for details of our school uniform expectations.  
<https://www.beaverroad.org.uk/page/uniform/54200>
- Due to ventilation required in classrooms, windows will need to be open. Please ensure the children have a fleece or jumper so they are warm enough.

### **Lunches, water bottles and snack**

- Children's lunches will be eaten in their classroom.
- All children will be able to order a school meal in advance through School Grid. Details of how to order is on our website.  
<https://www.beaverroad.org.uk/page/school-meals/58241>
- Lunches will be delivered to the children's classroom at lunchtime.
- Children may also bring a packed lunch, which will be stored in the children's lockers until lunchtime.
- All children will need to bring their own labelled water bottle every day. The children will have access to these throughout the day. The children will bring these home every day for washing.
- Junior school children only – please send your child with a piece of fruit for snack time each day. Alternatively, they will be able to purchase a healthy snack from school.
- First school children only – school will provide fruit for snack time through the free fruit scheme.

### **Other items children may bring to school**

- Please ensure the children have a bag to carry reading books to and from school. We kindly ask that you wipe and clean reading books with an antibacterial wipe or spray and cloth before using them and returning them to school.

- Please do not allow your children to bring any other toys or items into school. School will provide all other items the children need, unless specifically requested by their teacher.

### **Classrooms and time outdoors**

- Access to classrooms is solely restricted to pupils and staff from their respective class bubble throughout the duration of the school day. Each class bubble may mix with other class bubbles in their year group at certain times such as outdoors. However, they will be strictly socially distanced from all other year group classes and bubbles.
- Although 2m distancing of tables is not achievable in each classroom, tables and chairs will be spaced apart as much as is practically possible. We cannot guarantee social distancing in each class and year group bubble, especially in early years and key stage one.
- Where possible, pupils will be designated a specific chair/table space and will not be permitted to relocate or switch tables.
- Wherever possible, children should have their own learning resources to use. E.g. In key stage 2, children will have their own stationery in a labelled pot or cup.
- Classroom windows will remain open throughout the day to provide increased ventilation.
- Non – hazardous cleaning sanitary spray and microfibre cloths will be provided to each classroom teacher/teaching assistant to allow staff to sanitise tables and chairs throughout the school day where required.
- Lockers outside the classroom will be used and these will be emptied at the end of each week to ensure they are kept clean.
- There will be a timetable in place to ensure we maximise the use of the outdoor space. All year group bubbles have regular times outside at staggered intervals to ensure year group bubbles do not mix.
- Outdoor play equipment and spaces allocated to year group pupils will be used on a weekly rota basis to ensure equipment is not used by other year group pupils. Where spaces are shared, all equipment will be cleaned and sanitised after use by each group. The equipment, under no circumstances, will be used by the next group until this process has been completed.

### **Hygiene**

- Pupils will be required to wash their hands at increased frequencies throughout the day. This will include specific identified times including on arrival each morning, pre-break or outside, post-break or outside, pre-lunch, post lunch, end of school day.
- Boxes of tissues will be provided to each classroom and pupils encouraged to follow the 'catch it, bin it, kill it' ethos.
- In addition to fixed hand sanitisation units strategically positioned at building entrances, each classroom bubble will have a refillable bottle of hand sanitiser designated for their room only. This will be replenished each evening.
- There is an enhanced cleaning programme in school, including cleaning of high touch areas during the school day.

## **Toilets**

- Each class and year group bubbles will be designated male and female toilets specifically for their use only on their respective floor/corridor. Under no circumstances are pupils permitted to use any other toilet than is allocated, to this there is no exception.
- Pupil toilet breaks will take place on a one at a time basis.
- Children MUST wash hands and sanitise immediately after using the toilets.

## **Staffing and managing illness**

- In the event a pupil or staff member becomes unwell with COVID-19 symptoms, there is a designated isolation room at both the First School and the Junior School. Any pupils who become unwell while in school will be escorted there immediately. The designated first aider will supervise and wait with the pupil until their parent can collect.
- PPE equipment is available for staff supervising children suspected of being unwell.
- Please remember that if you or anyone you live with experiences COVID-19 symptoms at any time, you must stay at home and report this immediately to the school. The symptoms are any of the following;
  - a high temperature,
  - a new, continuous cough
  - a loss of, or change to, your sense of smell or taste
- We will ask you to arrange a test and if a positive result is confirmed, we will ensure that your child and their class or year group bubble go into self-isolation immediately.

## **Behaviour expectations**

- Our behaviour policy and class bubble expectations will be in place for all children. This will be revisited and shared with the children on their first day back. As always, we will be taking a positive approach to managing the children's behaviour. We understand that some children will find returning to school a huge adjustment. Please be assured that we will do our best to help the children settle back into school and remind them of the need to follow the health and safety expectations in order to keep them and others safe in school.
- If you can, please explain and remind your children of the expectations in this letter before Monday. We appreciate your support in ensuring the children understand the importance of these procedures and routines in school.
- On our school website we have information and social stories to help support children returning to school, especially if they are feeling anxious about it.  
<https://www.beaverroad.org.uk/page/covid-19/64176>

## **Extended School Provision**

- After School Provision is available at both the First School and the Junior School site. Please book through parent pay.
- Breakfast club provision is available at the First School. Please book through parent pay. Currently there is not enough demand for Breakfast club at the Junior

School. However, if you need this provision and would use it if available, please email Ruth Pearson on [extended\\_provision@brps.net](mailto:extended_provision@brps.net) If there is enough demand for this provision, we will reopen it as soon as we can.

### Curriculum provision

- To welcome the children back, our team have planned many exciting activities around a 'Let's Connect' theme for next week. As it is also Science week, you will have received a separate letter with more details about this.
- As I explained in my previous letter, we will be adapting our curriculum to meet the children's needs and working with you to address any gaps in their learning. You will hear more about this through your children's class teachers once the children have settled back into school.

Thank you to all those families who have completed the mental health and well-being questionnaire. By providing your individual responses, the class teachers will have valuable information to make sure your child's transition back to their normal classes is as smooth as possible. From reading through all your responses, it has emphasised just how difficult the last two months have been for all of our community. The general consensus being we have all tried our very best despite missing our friends, family and teachers. The large majority of our children are excited about returning on the 8th and are not concerned about the safety of our school, which is really positive. It has also been lovely to read such understanding, supportive comments from so many of our parents and carers. Our staff have embraced teaching in a completely different way to which they are used to and it is really appreciated when your efforts are valued. However, there are quite a few families who have children who are anxious about returning and others who have experienced a real mix of emotions whilst either at home or at school. We want to reassure you that every member of our school team will be making every endeavour to help your children settle back into 'normal' school life by working together with both you and your child.

Take care and we look forward to seeing you all on Monday.

Best wishes,



Mrs Liz Hardy  
Executive Headteacher

